

NOTES FOR APPLICANTS

THE CHRONIC GRANULOMATOUS DISORDER RESEARCH TRUST

CONDITIONS FOR MAKING A GRANT APPLICATION

1. Applicants should first satisfy themselves that their proposed research falls within the remit of the Charity, whose objects are defined in the Trust Deed as follows: -
 - a. For the benefit of the public by promoting research into the cause, inheritance, management, symptoms and cure of Chronic Granulomatous Disease and disseminating the useful results of such research.
 - b. For the relief of persons suffering from Chronic Granulomatous Disease or other Primary Immune Deficiencies or related illnesses.
And more specifically as given in the CGD Research Trust research strategy document.
2. Generally applications may be made for: -
 - a. remuneration for either full time or part time research workers only. The salary costs of associated principle investigators will not be considered.
 - b. the purchase of special equipment or materials where it can be shown that these are essential to the project

Please note Funds are available for projects to cover salary and consumables for persons employed on a research project. The Charity does not support full economic costing and will not consider payment of indirect costs examples of which include: institutional overheads; subscription charges to professional organisations; registration and travel to conferences; financial services; personnel services; recruitment costs; public relations; institutional libraries; departmental services (administration, secretarial, printing, photography); telephone charges; postage and courier services.
3. VAT or equivalent taxes should not be included in the application. Schedule 5, Group 16 of the Value Added Tax Act 1983 zero rates the supply of medical and scientific equipment and consumables purchased with charitable funds when they are donated to designated non profit making institutions, provided the supply is used for medical research, diagnosis or treatment.
4. Costs of travel may be included in an application provided they form a necessary and integral part of the research proposed. **The application should not include an allowance for attendance at meetings and conferences.** This must be the subject of a separate and individual application in writing to the Institution's Administrative Officer as the need arises.
6. Before submitting applications to the Charity, applicants are strongly advised to confirm with their Finance Officers that the amounts specified are accurate. The Charity is not able to consider supplementary grants other than in very exceptional circumstances.
7. Any grant offered will be made available only after the Charity's Terms and Conditions of Grant **and the In Principle Award Letter** has been signed by an authorised representative of the Institution and returned to the Charity within four weeks of the date of the Letter of Award. If these documents are not received by the Charity within the above timeframe then the grant offer will automatically lapse.

